

## **REQUEST FOR PROPOSAL (RFP): The 2025 Edison Price Fellowship**

The Nuckolls Fund for Lighting Education is a not-for-profit organization that funds educational programs in the field of lighting. It was established to honor James L. Nuckolls, a pioneer in lighting education programs during the 1970s and 1980s. Our goal is advancing lighting education and expanding its reach.

This RFP is directed to lighting educators actively engaged at a North American college or university.

We hope that this opportunity will open new doors at your institution and enhance lighting education in your program. We look forward to receiving your proposal.

### **CRITERIA FOR FUNDING**

#### **The Grant**

- The goal of The Edison Price grant is to expand or enhance an *existing and dedicated* lighting offering in your program.
- The Edison Price Fellowship covers a period of at least eight weeks.

#### **The Fellowship**

- The Edison Price Fellowship Grant enables a lighting educator to spend a significant period of time in the lighting industry working with a manufacturing or design firm, or at a college or university with a thriving lighting program working with an established faculty member.
- The Fellowship Grant recipient will be designated an “Edison Price Fellow” and the \$20,000 will be paid directly to the recipient

#### **Funding Amounts**

- The Fellowship Grant recipient will be designated an “Edison Price Fellow” and the \$20,000 will be paid directly to the recipient.
- At its discretion, the Fund may elect not to fund this fellowship in any year and reserves the right to award this grant in an amount less than \$20,000.

#### **Proposer**

- You must be an active lighting educator in a North American college or university.

#### **Reports**

- Two reports will be required following the proposed schedule, including a final report documenting how the funds were spent, and how Fellowship has benefited the recipient and the recipient’s program.

## **PROPOSAL CONTENT**

1. Title page, listing:
  - The title of the fellowship proposal
  - The name of the person submitting the application and his/her position
  - Name of the college or school and name of the department or division
  - Mailing address, phone and email address
  - Name of the program in which the proposer is currently active
2. Table of Contents page
3. A one paragraph abstract of the proposed project (NO more than 50 words)
4. Background information that will put the proposal into context, including a description of the department (division) and the program, existing lighting coursework (hours), accreditation, and degree offered. (NO more than 75 words)
5. Substantive description of the activities for which funding is sought. (NO more than 300 words)
  - Name of hosting organization
  - Name of supervising individual or advisor at the host organization
  - Schedule of activities at the organization
  - List of the specific tasks to be accomplished
  - How this experience will benefit you and your lighting program and why it is of special importance to you.
6. A detailed budget showing how the funds will be spent.
7. A schedule for accomplishing the tasks. Include dates and describe major milestones. Two reports per year will be expected. Funds will be paid in installments upon the Fund's acceptance of each report.
8. Three letters of support, two from professionals who can provide insight into the value of your proposed activity and your qualifications for carrying it out, and one letter of support from your chair or dean.
9. Your resume or CV (maximum of one page each).

## **PROPOSAL FORMAT**

- Proposals must be submitted electronically in either Microsoft Word or PDF format.
- All material submitted must be consolidated into one document that totals a maximum of 12 pages. This includes the proposal itself, supporting letters, resumes or CV's, and illustrations, if any.
- Resumes or CV's must be no more than one page each.
- Please keep the total document under 10 mb in size.
- Photos and illustrations should be jpeg format only.
- E-mail to: [jeanne@nuckollsfund.org](mailto:jeanne@nuckollsfund.org)

## Other Information

Proposals due	January 7, 2025. Receipt of submissions will be acknowledged via email. If you do not receive an email confirmation of receipt within 48 hours, please text Jeanne Clemente at 914-602-9997
Send to	<a href="mailto:jeanne@nuckollsfund.org">jeanne@nuckollsfund.org</a>
Grant announced	No later than March 20, 2025.
Public Announcement	Nuckolls Fund Event in conjunction with the Designers Lighting Forum of New York's LEDucation scheduled for March 19-20, 2025.
Notification	All those who submit proposals will be notified of the recipient(s). Submissions will not be returned.
Agreement	The fund requires grant recipients to sign a performance agreement and to submit status reports. Published results of grants funded by the Nuckolls Fund enter the public domain. Grant awards do not imply any form of endorsement by the Nuckolls Fund.
Progress Reports	The Fund requires grant recipients to commit to visually documenting in images or video, the development and outcomes of their project. Physical products, presentations, examples of groupwork and trips should be recorded and submitted with regular progress reports and at the conclusion of the project with the final report.
Fee	There is no fee for submission and no limit to the number of submissions.
Restrictions	No portion of the funds awarded may be used for indirect costs